

SYMBIOSIS LAW SCHOOL, PUNE
URGENT IMPORTANT NOTICE
EXAMINATION FORMS: October 2016

LL M PROGRAMME (2015-16 & 2016-2017) BATCHES INTERNAL AND EXTERNAL FRESH AND BACKLOG EXAMINATION FORMS ARE AVAILABLE ONLINE FROM 10/09/2016.

The Link and Process of Filling Online forms are given below.

PROCESS FOR FILLING ONLINE EXAM FORMS
STUDENT INTERFACE

1. The students already received the username and password from the institute.
 2. The link to access the student portal will be
 - a. <http://intechsolutionspune.in/siu/studentloginM.html>
 3. Choose the institute and enter the username and password.
 4. Click on “Examination Form” tab.
 5. Accept the primary information of the student essential for printing further documents.
 6. If there is no problem with the information click on accept button. If there is a problem enter the reason for rejection and click on the reject button.
 7. Then proceed to accept the forms irrespective of whether you **accept or reject** the personal information.(Institute to make changes in consultation with SIU)
 8. Acceptance for course is separate for each semester.
 9. **In case of students with backlog, amount will be displayed which needs to be paid to the institute (Accounts Department SLS,Pune) & submit the challan copy to concerned coordinator**
 - 10.**If you do not give acceptance for the fresh examination form you cannot appear for the same (Compulsory).**
- **THE LAST DATE OF SUBMISSION OF FORMS WITHOUT LATE FEE IS 20/09/2016.**
 - **THE LAST DATE OF SUBMISSION OF FORMS WITH LATE FEE RS 1000/- IS 27/09/2016.**
 - **Examination forms will not be accepted after the last date.**

Mrs. Mohini Sharma
Administrative Officer
SLS, Pune
10/09/2016

