

SYMBIOSIS LAW SCHOOL, PUNE

URGENT IMPORTANT NOTICE

EXAMINATION FORMS: OCTOBER, 2017

BA & BBA LLB (2012-17) INTERNAL AND EXTERNAL BACKLOG EXAMINATION FORMS WILL BE AVAILABLE FROM 06 /09/2017.

- **INTERNAL & EXTERNAL BACKLOG EXAMINATION FEE IS RS 500/- PER COURSE & RS 500/-PER SEMESTER (FOR TAP, GRADESHEET FEE ,CERTIFICATE OF PASSING &FORM FEE.)**
- **THE LAST DATE OF SUBMISSION OF FORMS WITHOUT LATE FEE IS 12/09/2017.**
- **THE LAST DATE OF SUBMISSION OF FORMS WITH LATE FEE (RS 1000/-) IS 19 /09/2017.**
- **AS PER SIU RESOLUTION FROM SEASON OCTOBER, 2017 NO FORMS SHALL BE ACCEPTED FOR ANY REASON AFTER DUE DATE.** (STRICTLY) unlike previous ye
- **EVEN IF STUDENT HAS PAID THE FEES & NOT SUBMITTED THE BACKLOG EXAMINATION FORM AS PER SCHEDULE, THE FORM WILL NOT BE ACCEPTED BY THE UNIVERSITY.**

PROCEDURE FOR EXAMINATION FORM:-

- Student must **sign** on the **Examination Form List** in the Admin Office with **concerned coordinator**.
- Collect the backlog examination form from the concerned Coordinator.
- Verify the examination form from the concerned coordinator.
- Amount is to be paid in the accounts department.
- Submit examination form in the college office within prescribed time to concerned coordinator and sign on the backlog examination form list.

M. Sharma

Mrs. Mohini Sharma
Administrative Officer
06/09/2017