

DEALING WITH ACADEMIC MISCONDUCTS [DMC 1]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority	Punishments/ Actions by Campus Disciplinary Committee
Academic Misconducts				
1(a) any unethical means and malpractices adopted by the student during examinations or in submission of any assignments or any activity leading to internal and/or external evaluation.	Institute level committee to deal with Unfair means cases in continuous evaluation / Unfair Means Committee for term end examination	As per the norms prescribed by the Examination Rule Book	Institute level committee to deal with Unfair means cases in continuous evaluation / Unfair Means Committee for term end examination	As per the norms prescribed by the Examination Rule Book
1(b) Plagiarism	(i) Academic Integrity Committee (AIC) (ii) Faculty Academic Integrity Panel (FAIP) (iii) University Academic Integrity Panel (UAIP)	As per the Symbiosis International (Deemed University) Rules for Promotion of Academic Integrity and Prevention of Plagiarism, 2019	(i) Academic Integrity Committee (AIC) (ii) Faculty Academic Integrity Panel (FAIP) (iii) University Academic Integrity Panel (UAIP)	As per the Symbiosis International (Deemed University) Rules for Promotion of Academic Integrity and Prevention of Plagiarism, 2019.

DEALING WITH DISRUPTIVE CONDUCT CASES (DMC 2)				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (2nd and subsequent time)	Punishments/ Actions by Campus Disciplinary Committee
Disruptive Conduct				
Conduct that intentionally and substantially obstructs or disrupts teaching or freedom of movement or other lawful activities on university premises or in connection with any university sponsored event or activity ii. Damage to property of University/ Institute/ Others.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 7 days v) Recovery of 1.5 times the cost of replacement/ repairs	Campus Disciplinary Authority	Any one or more of the following i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 15 days v) Recovery of 1.5 times the cost of replacement/repairs vi) Any other Punishment as deemed fit

DEALING WITH DISCRIMINATION [DMC 3]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Discrimination				
Engaging in verbal or physical behaviour directed at an individual or group based on origin, race, creed, gender, religious beliefs, or sexual orientation that, according to a person of reasonable sensibilities, is likely to create an intimidating or demeaning environment that impedes the access of other students, faculty and staff to the educational benefits available to them. It also includes wearing articles of clothing with derogatory, racist, discriminatory, patently offensive, profane, sexually explicit, or graphic messages either in words or pictures, which demonstrate bias or discrimination against any individual or group within the University.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 7 days	Campus Disciplinary Authority	Any one or more of the following: i) Notifying parents ii) Written warning iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 15 days v) Any other Punishment as deemed fit

DEALING WITH FALSIFICATION [DMC 4]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Falsification				
providing false, misleading, or incomplete information, whether oral or in writing or in the form of document(s); to University offices or officials; forging or altering official University records or documents or conspiring with or inducing others to forge or alter University records or documents.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 15 days	Campus Disciplinary Authority	Any one or more of the following; i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Not allowed to take semester exams in full or in parts. v) Withholding of Examination Results vi) Not allowed to participate in University activities for one year- moots, fests or any other University activity vii) Cancellation of Admission viii) Any other Punishment as deemed fit

DEALING WITH CASES REGARDING REFUSAL TO IDENTIFY OR IMPERSONATION (DMC 5)				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Refusal to identify or falsely identifying one's self when requested by an authorized University Officials	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following i) Fine upto Rs.500/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) Suspension from Classes and/ or Hostel upto 7 days	Campus Disciplinary Authority	Any one or more of the following i) Fine upto Rs.1000/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) Suspension from Classes and/ or Hostel upto 15 days

DEALING WITH ILLEGAL OR UNAUTHORIZED POSSESSION OR USE OF WEAPONS [DMC 6]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority	Punishments/ Actions by Campus Disciplinary Committee
Illegal or unauthorized possession or use of weapons means possessing or using weapons or articles or substances usable as weapons, including, but not limited to, firearms, incendiary devices, explosives, and dangerous biological or chemical agents.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and refer to the Campus Disciplinary Committee	Nil	Campus Disciplinary Committee	Any one or more of the following: i) Notify the parents ii) Suspension from Classes and/ or Hostel for one month iii) Cancellation of Admission iv) Withdrawal of Academic Awards v) Restriction of privileges vi) Any other Punishment as deemed fit
b) Not reporting violations				
Not informing the concerned authorities' in-spite of knowing presence of weapons, including, but not limited to, firearms, incendiary devices, explosives, and dangerous biological or chemical agents.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and refer to the Campus Disciplinary Committee	Nil	Campus Disciplinary Committee	Any one or more of the following: i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 15 days

DEALING WITH DRUGS AND BANNED SUBSTANCE CASES (DMC 7)			
Jurisdiction of Disciplinary Officer/ Committee/ Cell			
Details of Misconduct	Disciplinary Authority (1st)	Disciplining Authority (2nd)	Punishments / Actions to be taken
a) Consuming, Selling, Possessing and Distributing			
i) Sale/ Attempt to sale /use/ distribution of drugs and its paraphernalia on University premises including hostel rooms, sports facilities, gymnasiums, or academic buildings or at University-sponsored activities.	Campus Disciplinary Committee will conduct Inquiry and proceedings will be referred to the Central Disciplinary Committee	Central Disciplinary Committee will conduct further Inquiry after receiving the proceedings from the Campus Disciplinary Committee	Any one or more of the following i. Suspension from Classes and Hostel upto 1 year ii. Expulsion from Hostel up to 1 year iii. Confiscation of goods used / possessed in violation of University Regulations. iv. Restriction of privileges for a period of suspension.
ii) Attempted sale, use, distribution or acquisition of alcohol and its paraphernalia on University premises or at University-sponsored activities.	Campus Disciplinary Committee will conduct Inquiry and proceedings will be referred to the Central Disciplinary Committee		Any one or more of the following i. Suspension from Classes and Hostel upto 6 months ii. Expulsion from Hostel up to 6 months iii. Confiscation of goods used / possessed in violation of University Regulations. iv. Restriction of privileges for a period of suspension.
b) Not reporting violations			
Not informing the concerned authorities in-spite of knowing presence of drugs and its paraphernalia in an area of a University building or University property where such substances are being used or are present.	Campus Disciplinary Committee will conduct Inquiry and proceedings will be referred to the Central Disciplinary Committee	Central Disciplinary Committee will conduct further Inquiry after receiving the proceedings from the Campus Disciplinary Committee	Any one or more of the following i. Suspension from Classes and Hostel upto 1 month ii. Expulsion from Hostel up to 1 month iii. Restriction of privileges for a period of suspension.

DEALING WITH TOBACCO AND TOBACCO RELATED CASES (DMC 8[a])				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
a) Consuming, Possessing and Distributing				
i) Sale/ use/ distribution or possession, acquisition of tobacco and its paraphernalia on University premises including hostel rooms, sports facilities, gymnasiums, or academic buildings or at University-sponsored activities.	Director of the Institute / Campus Administrator (Depending upon the Location of violation)	Any one or more of the following i) Fine upto Rs.1000/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) suspension from classes for 7 day	Campus Disciplinary Authority	Any one or more of the following i) Fine upto Rs.2000/- ii) Notifying parents, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and Hostel upto 15 days
ii) Attempted sale, use, distribution or acquisition of tobacco and its paraphernalia on University premises or at University-sponsored activities.		Any one or more of the following i) Fine upto Rs.2000/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) suspension from classes for 7 days		Any one or more of the following i) Fine upto Rs.3000/- ii) Notifying parents, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and Hostel upto 15 days i) Any other Punishment as deemed fit

b) Not reporting violations				
Not informing the concerned authorities in spite of knowing presence of tobacco and its paraphernalia in an area of a University building or University property where such substances are being used or are present.		Any one or more of the following i) Fine upto Rs.500/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct	--	---

DEALING WITH ALCOHOL AND ALCOHOL RELATED CASES (DMC 8[b])				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
a) Consuming, Possessing and Distributing				
i) Sale /use/ distribution or possession of alcohol on University premises including hostel rooms, sports facilities, gymnasiums, or academic buildings or at University-sponsored activities.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following i) Fine upto Rs.2000/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) Suspension from Classes and Hostel upto 15 days	Campus Disciplinary Authority	Any one or more of the following i) Fine upto Rs.3000/- ii) Notifying parents, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and Hostel upto 1 month v) Any other Punishment as deemed fit

<p>ii) Attempted sale, use, distribution or acquisition of alcohol and its paraphernalia on University premises or at University-sponsored activities.</p>		<p>Any one or more of the following i) Fine upto Rs.2000/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) Suspension from Classes and Hostel upto 7 days</p>		<p>Any one or more of the following i) Fine upto Rs.3000/- ii) Notifying parents, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and Hostel upto 15 days ii) Any other Punishment as deemed fit</p>
<p>b) Not reporting violations</p>				
<p>Not informing the concerned authorities in-spite of knowing presence of alcohol and its paraphernalia in an area of a University building or University property where such substances are being used or are present</p>	<p>Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee</p>	<p>Any one or more of the following i) Written warning, ii) Suspension from Classes and Hostel upto 3 days</p>		<p>Any one or more of the following i) Suspension from Classes and Hostel upto 7 days</p>

DEALING WITH UNAUTHORIZED ACCESS AND USE OF PROPERTY & FACILITIES [DMC 9]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Unauthorized access means accessing without authorization University property, facilities, services, or information systems, or obtaining or providing to another person the means of such unauthorized access, including, but not limited to, using or providing without authorization keys, access cards, or access codes.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus	Any one or more of the following: i) Fine upto Rs.500/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) Suspension from Classes and/ or Hostel upto 7 days	Campus Disciplinary Authority	Any one or more of the following i) Fine upto Rs.1000/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) Suspension from Classes and/ or Hostel upto 15 days iii)Any other Punishment as deemed fit

DEALING WITH CASES OF VIOLENCE, THREATENING, HARASSING OR ASSAULTIVE CONDUCT (DMC 10)				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority	Punishments/ Actions by Campus Disciplinary Committee
Act of Violence, Violence, threatening, Harassing or Assaultive Conduct means engaging that has caused injury to other residents of the campus, endangers or threatens to endanger the health, safety, or welfare of another person, including, but not limited to, threatening, harassing, or assaultive behaviour.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following i) Fine upto Rs.1000/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the parents v) Suspension from Classes and Hostel upto 15 days	Campus Disciplinary Authority	Any one or more of the following i) Fine upto Rs.2000/- ii) Notifying parents, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and Hostel upto 1 month v) Any other Punishment as deemed fit

DEALING WITH CASES OF THEFT, PROPERTY DAMAGE AND VANDALISM CONDUCT (DMC 11)				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Theft, property damage and vandalism include theft or embezzlement of, damage to, destruction of, unauthorized possession of, or wrongful sale or gift of property.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following i) Fine upto Rs.1000/- ii) Notifying parents, iii) Written warning, iv) Undertaking of good conduct from the student and undersigned by the	Campus Disciplinary Authority	Any one or more of the following i) Fine upto Rs.3000/- ii) Notifying parents, iii) Undertaking of good conduct from the student and undersigned by the parents

		<p>parents</p> <p>v) Suspension from Classes and Hostel upto 15 days</p> <p>vi) Recovery of 1.5 times the cost of replacement/repairs</p>		<p>iv) Suspension from Classes and Hostel upto 1 month</p> <p>v) Imposing collective fine to recover the cost of damage.</p> <p>vi) Recovery of 1.5 times the cost of replacement/repairs</p> <p>vii) Any other Punishment as deemed fit</p>
Not reporting violations				
<p>Not informing the concerned authorities in-spite of knowing regarding Theft, property damage and vandalism include theft or embezzlement of, damage to, destruction of, unauthorized possession of, or wrongful sale or gift of property.</p>	<p>Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee</p>	<p>Any one or more of the following</p> <p>i) Fine upto Rs.500/-</p> <p>ii) Notifying parents,</p> <p>iii) Written warning,</p> <p>iv) Undertaking of good conduct from the student and undersigned by the parents</p>		<p>Any one or more of the following</p> <p>i) Fine upto Rs.1000/-</p> <p>ii) Notifying parents,</p> <p>iii) Written warning,</p> <p>iv) Undertaking of good conduct from the student and undersigned by the parents</p> <p>iv) Any other Punishment as deemed fit</p>

DEALING WITH RECORDING OF IMAGES WITHOUT KNOWLEDGE/ ALTERING OF PHOTOGRAPH OF A STUDENT(S)/ PERSON(S) [DMC 12]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Using electronic or other means to make a video or photographic record of any person in a location where there is a reasonable expectation of privacy without the person's prior knowledge, or altering/ enhancing/ distorting/ photograph of a student/ person, which photograph may/ may not have been taken with consent, when such a recording/ altering/ enhancing/ distorting is likely to cause injury, distress, or damage to reputation of such student/ person. This includes, but is not limited to, taking video or photographic images in shower/ locker rooms, residence hall rooms, and restrooms. The storing, sharing, and/ or distributing of such unauthorized records by any means is also prohibited.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 15 days v) Restriction of privileges for the period of suspension.	Campus Disciplinary Authority	Any one or more of the following i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 1 month v) Restriction of privileges for the period of suspension vi) Any other Punishment as deemed fit

DEALING WITH CAUSING DISREPUTE TO OTHER STUDENTS/ FACULTY [DMC 13]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Engaging or inciting other students to engage by any means whatsoever and performing or attempting to perform an act which bring disrepute to other students/ faculty of the University. A student shall also not engage in filing a complaint on behalf of another student without the consent of such student.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 7 days	Campus Disciplinary Authority	Any one or more of the following: i) Notifying parents, ii) Written warning, iii) Undertaking of good conduct from the student and undersigned by the parents iv) Suspension from Classes and/ or Hostel upto 15 days v) Any other Punishment as deemed fit.

DEALING WITH RAGGING [DMC 14]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Any act which amounts to ragging in any form as defined under UGC Regulations, 2009 on 'Curbing the Menace of Ragging in Higher Educational Institutions' and subsequent amendment's thereto from time to time.	<ul style="list-style-type: none"> i) Anti-Ragging Squad ii) Anti-Ragging Committee iii) Mentoring Cell iv) Monitoring Cell 	Punishment as prescribed in the Anti-Ragging Rules of Symbiosis International (Deemed University).	<ul style="list-style-type: none"> i) Anti-Ragging Squad ii) Anti-Ragging Committee iii) Mentoring Cell iv) Monitoring Cell 	Punishment as prescribed in the Anti-Ragging Rules of Symbiosis International (Deemed University).

DEALING WITH SEXUAL HARASSMENT [DMC 15]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Any conduct or act which amounts to sexual harassment in any form as defined under University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015 and The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and subsequent amendment's from time to time.	Internal Committee at each Campus/ Location	As per the norms prescribed in Symbiosis International (Deemed University) [Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students in the University and it's Constituent / Sections/ Offices/ Workplaces] Rules, 2019	Internal Committee at each Campus/ Location	As per the norms prescribed in Symbiosis International (Deemed University) [Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students in the University and it's Constituent / Sections/ Offices/ Workplaces] Rules, 2019

DEALING WITH UNAUTHORISED AGREEMENTS/ CONTRACTS [DMC 16]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given (For First time violation)	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Students are prohibited from entering into verbal or written agreements or contracts with third parties that purport to bind, obligate, or create liability of any kind for the University. The University will hold all such students individually liable for any financial or legal consequences or damages that may result from such unauthorized actions.	Campus Disciplinary Authority	Any one or more of the following: i) Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v) Any other punishment as deemed fit

DEALING WITH ABUSE OF ELECTRONIC COMMUNICATION [DMC 17]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Using University or personal telecommunications, data communication networks for illegal or improper purposes or in violation of University regulations and policies, or related laws. Using social media platforms to malign the image, bring disrepute to the University, its officials, staff and other students, or make them subject of ridicule by the members of the community or society.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v)Any other punishment as deemed fit

DEALING WITH MEDIA CONTACT [DMC 18]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Students are expressly prohibited from speaking on behalf of, or for, University with any media organization or publication, or from inviting the same to any University-owned or operated property, facility, or event without the express prior written permission of the University.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i) Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv) Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i) Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv) Restriction of privileges during the suspension period. v) Any other punishment as deemed fit

DEALING WITH ORGANIZATION AND EVENT REGISTRATION [DMC 19]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
A Student or group of Students shall not form any organization, society or organize any event or collect any fund or subscription without the specific written permission of the University.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v)Any other punishment as deemed fit

DEALING WITH PRESENTING FALSE TESTIMONY [DMC 20]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Knowingly making false statements regarding a disciplinary matter before, during or after the disciplinary adjudication process.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v)Any other punishment as deemed fit

DEALING WITH DENIAL/ FAILURE TO COMPLY WITH UNIVERSITY OR ANY OTHER AUTHORITY [DMC 21]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Denial/ Failure to comply with legitimate directives of authorized University officials, law enforcement agency in the performance of their duties or violation of the terms of a disciplinary code.	Director of the Institute / Campus Administrator (Depending upon the Location of violation)	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v)Any other punishment as deemed fit

DEALING WITH NON-PAYMENT OF FEES [DMC 22]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Failure to pay the prescribed fees within the stipulated time shall amount to violation of Code of Conduct.	Director of the Institute / Campus Administrator (Depending upon the Location of violation)	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v)Any other punishment as deemed fit

DEALING WITH MISUSE OF LEARNING RESOURCES [DMC 23]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Misuse of Learning Resources including theft, tearing pages, damage to e-resources, not returning books in time, any purposeful activity with respect to learning resources which is harmful to other students, staff and faculty shall amount to violation of Code of Conduct.	Director of the Institute / Campus Administrator (Depending upon the Location of violation)	Any one or more of the following: i) Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v)Any other punishment as deemed fit

DEALING WITH CAUSING HARM/ DISREPUTE WHILE INVOLVED IN EXTERNAL ACTIVITIES (SPORTS/ INTERNSHIP/ EXCURSIONS/ STUDY TOURS/ CULTURAL EVENTS) [DMC 24]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority	Punishments/ Actions by Campus Disciplinary Committee
Any behaviour causing damage/ harm/ disrepute to the University and its employees and students and the property and persons of the place of general external activity shall amount to violation of Code of Conduct	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v)Any other punishment as deemed fit

DEALING WITH VIOLATION OF HOSTEL RULES [DMC 25]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Any misbehaviour in the Hostel shall amount to violation of Code of Conduct.	Director of the Institute / Campus Administrator (Depending upon the Location of violation) will conduct Inquiry and the misconducts of grave nature shall be referred to the Campus Disciplinary Committee	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 15 days iv)Restriction of privileges during the suspension period.	Campus Disciplinary Authority	Any one or more of the following: i)Notifying parents, ii) Undertaking of good conduct from the student and undersigned by the parents iii) Suspension from Classes and/ or Hostel upto 1 month iv)Restriction of privileges during the suspension period. v)Any other punishment as deemed fit

DEALING WITH VIOLATION OF EXAMINATION RULES [DMC 26]				
Jurisdiction of Disciplinary Officer/ Committee/ Cell				
1	2	3	4	5
Details of Misconduct	Disciplinary Authority (For First time violation)	Punishments to be given by Director of the Institute/ Campus Administrator	Disciplinary Authority (For Second/ Subsequent time violation)	Punishments/ Actions by Campus Disciplinary Committee
Any conduct adversely affecting sanctity of the examination in any form as mentioned in the examination rule book as notified from time to time shall amount to violation of Code of Conduct.	Institute level committee to deal with misconduct cases in continuous evaluation / Unfair Means Committee for term end examination	As per the norms prescribed by the Examination Rule Book	Institute level committee to deal with misconduct cases in continuous evaluation / Unfair Means Committee for term end examination	As per the norms prescribed by the Examination Rule Book

Note: The quantum of punishment to be given to the student who has violated the Code of Conduct is as far as possible in proportion to the gravity of the misconduct. However, the respective Disciplinary Authority after taking considered view, can take appropriate decision as it deems fit.