

SYMBIOSIS LAW SCHOOL, PUNE
URGENT IMPORTANT NOTICE
EXAMINATION FORMS ODD, 2024

LLM BATCH 2023-24 & 2024-25

**INTERNAL AND EXTERNAL BACKLOG EXAMINATION FORMS ARE AVAILABLE
ONLINE FROM 04-10-2024**

The Link and Process of Filling Online forms are given below.

PROCESS FOR FILLING ONLINE EXAM FORMS
STUDENT INTERFACE

1. The students have already received the username and password from the institute. In case of difficulty please write a email to office co-ordinator.
2. The links to access the student portal are
3. <http://intechsolutionspune.in/siu/studentloginM.html>
4. Choose the institute and enter the username and password.
5. Click on "Examination Form" tab.
6. Accept the primary information of the student essential for printing further documents.
7. If there is no problem with the information click on accept button. If there is a problem enter the reason for rejection and click on the reject button.
8. Then proceed to accept the forms irrespective of whether you **accept or reject** the personal information. (Institute to make changes in consultation with SIU)
9. Acceptance for Examination form is separate for each semester.
10. **Please check the subjects of each semesters before accepting the examination form.**


Note:

- **Payment for Internal and External Backlog fees from ODD 2024 exam season is online. Student should pay the amount within the registration process on Student Portal.**
 - **Students will not deposit fees with institute Bank Account and Account Department.**
11. When you are accepting online examination form you can check your Aadhar Card and NAD details. If you have any problem contact your concerned coordinator immediately.

Failing to accept the fresh and backlog examination form will bring you backlog in next semester.



- **THE LAST DATE OF SUBMISSION OF BACKLOG AND FRESH EXAMINATION FORMS WITHOUT LATE FEE 19/10/2024**
- **THE LAST DATE OF SUBMISSION OF BACKLOG AND FRESH EXAMINATION FORMS WITH LATE FEE RS. 1500/- PER SEMESTER IS 28/10/2024**
- **SUPER LATE FEE OF RS 500/- PER DAY AFTER THE DECLARED LAST DATE OF LATE FEE FOR SUBMISSION OF EXAMINATION FORM IS 04/11/2024.**
- **AS PER THE SI (DU) RESOLUTION FRESH AND BACKLOG EXAMINATION FORMS WILL NOT BE ACCEPTED AFTER THE LAST DATE**


Mr. Vinay Nindane
Administrative Officer
SLS,Pune

04/10/2024