

SYMBIOSIS LAW SCHOOL, PUNE

URGENT IMPORTANT NOTICE

EXAMINATION FORMS: OCTOBER, 2016

BA & BBA LLB (2010-15, 2011-16) INTERNAL AND EXTERNAL BACKLOG EXAMINATION FORMS WILL BE AVAILABLE FROM 03/09/2016 AS PER FOLLOWING SCHEDULE:-

Batch 2010-15 & 2011-16	10.00 a.m. to 1.00 p.m. 2.00 p.m. to 4.00 p.m
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- **INTERNAL & EXTERNAL BACKLOG EXAMINATION FEE IS RS 500/- PER COURSE & RS 500/- PER SEMESTER(FOR TAP, GRADESHEET FEE ,CERTIFICATE OF PASSING & FORM FEE.)**
- **THE LAST DATE OF SUBMISSION OF FORMS WITHOUT LATE FEE IS 12/09/2016.**
- **THE LAST DATE OF SUBMISSION OF FORMS WITH LATE FEE (RS 1000/-) IS 19/09/2016.**
- **NO FORMS SHALL BE ACCEPTED FOR ANY REASON AFTER DUE DATE.**
- **EVEN IF STUDENT HAS PAID THE FEES & NOT SUBMITTED THE BACKLOG EXAMINATION FORM AS PER SCHEDULE, THE FORM WILL NOT BE ACCEPTED BY THE UNIVERSITY.**

PROCEDURE FOR EXAMINATION FORM:-

- Collect the Examination form from the concerned Coordinator.
- Verify the examination form from the concerned coordinator.
- Amount is to be paid in the accounts department.
- Submit examination form in the college office within prescribed time to concerned coordinator.

Mrs. Mohini Sharma
Administrative Officer
03/09/2016